



Discretionary Grant Guidelines

The Cordova Community Foundation (CCF) Discretionary Grants Program provides funding for **urgent, one-time community needs** when other funding is not available. Request may not exceed \$1,500. Nonprofit organizations serving Cordova and fiscal sponsors applying on behalf of community groups or initiatives are eligible to apply. Recipients must expend all grant funds and complete their projects within one year of receiving funding.

Requests must be submitted by the **1st of the month** to be considered at the following CCF board meeting, typically held on the second Wednesday of each month.

Requests are reviewed based on:

- Urgency and immediacy of the need
- Community benefit and number of people impacted
- Alignment with CCF priorities and community values
- Feasibility, clarity, and completeness of request
- Availability of other funding sources

Submit a brief request letter that includes:

- Organization or group name and contact information
- Description of the urgent need or opportunity
- Amount requested and a budget that includes any other funding sources
- Timeline for use of funds
- Description of community impact

Grant recipients must submit a brief follow-up report including:

- How funds were used
- Outcomes or impact achieved
- Lessons learned or follow-up needs
- Photos and stories for CCF communications

Send requests and questions to:

cordova@alaskacf.org

cordovacf.org